

eCPR Submission Guide for California Public Works

A practical walkthrough of the California eCPR online system, account setup, payroll entry, amendment procedures, and common errors to avoid.

KEY TOPICS: eCPR account setup · Payroll entry · Amendment procedures · Common errors

The California DIR requires all contractors and subcontractors on public works projects

documentation. Overtime calculated incorrectly (California OT rules differ from

Account Setup:

Register at <https://ecprs.dir.ca.gov>. You will need your DIR registration number,

Weekly Payroll Entry:

Log in and select the project. Enter each worker's name, last four digits of SSN,

Amendment Procedures:

To correct a submitted payroll, navigate to the payroll record and select "Amend."

Common Errors to Avoid:

Missing or incorrect worker classifications. Fringe benefits listed as cash without